

## **DYMO Add-In for QuickBooks Version 2004- 2007**

### **Platform:**

For use with DYMO Label Software (DLS) version 7

QuickBooks 2004 and 2005 Professional and Premiere on Windows 98/ME/2000/XP

QuickBooks 2006 Professional and Premier on Windows 2000/XP

QuickBooks 2007 Professional and Premier on Windows XP

### **Features:**

- Print labels from the QuickBooks File menu
- Print labels from the Invoice, Sales, Receipt, and Purchase Order screens
- Print single labels, a selection of contacts, or the entire contact database
- QuickBooks 2006 and QuickBooks 2007 users can also print labels from the:
  - Customer, Employee, and Vendor Center screens
  - Credit/Refund and Sales Order dialogs

### **Installation Instructions from the Web download:**

1. If you are unsure where your system will save the download application, create a folder on your computer (i.e C:\DYMOFILE)
2. Download the file to the folder you have selected.
3. Locate this file and double-click the QBAI2006.EXE file (Note: Be sure to exit QuickBooks if it is running). Follow the on-screen instructions to install the software.
4. When you are finished with the installation, open QuickBooks.
5. When properly installed, a Print DYMO Label option will appear in the File menu of QuickBooks.

### **Post Installation Instructions:**

1. Open QuickBooks.
2. Click on Edit and select Preferences.
3. In the Preferences window select Integrated Applications.
4. Click on the Company Preferences tab. Ensure a check mark, under the Allow Access column, appears next to the Print DYMO Label Application.

**Note:** You must enable the DYMO LabelWriter Add-in to access the data for each company you plan on printing labels for.

### **Special Instructions and Important Notes:**

- For use with U.S. version of QuickBooks 2004-2007 Professional and Premier editions only.
- The appendage to the owner's manual with QuickBooks Add-In information can be found at: <http://download.dymo.com/media/UserGuides/DYMOLWAddIn.pdf>